



Global Search[®]

Human Resources Automation

Streamline your Human Resources Department



Streamlines paper intensive HR processes including employee onboarding, PTO requests, benefits enrollment and more.

Human Resources Automation with GlobalSearch ECM

Challenges

- ✗ Repetitive information on multiple employee forms
- ✗ Records are subject to frequent changes
- ✗ Follow-up activities need to be scheduled
- ✗ Insurance information bound by HIPAA compliance

Solutions

- ✓ High degree of capture automation at a low cost
- ✓ Automate post hire activities
- ✓ Ensure HIPAA compliance with secured HR repository
- ✓ Access HR records through your mobile device
- ✓ Repurpose data into existing business applications
- ✓ Eliminate fines by government agencies


Benefits

Effortlessly manage all paperwork within an employee's lifecycle, from hire to retirement.

 Applications & Onboarding Forms

 PTO Requests

 Performance Reviews

 Expense Reports

 Benefits Enrollments

 Employee Departure Documentation

